

Having read the **Guide to applying for AIJA research support**, please provide a written application which addresses the following points.

The application should range between four and five pages in length, not including the cover sheet.

1. Cover Sheet

A cover sheet should be provided, including:

- a. An executive summary of the project.
- b. The total cost of the project and funding sought from the AIJA.
- c. The planned timeframe of the project.

2. Aims

- a. Explain the need for the research, noting especially how it relates to the aims of the AIJA. If this application is for the Targeted Fund, please address how it relates to the call for applications instead of the aims of the AIJA.
- b. Provide a summary of related research in the field, including a brief bibliography, noting how this project will further develop the field.
- c. Note whether the research has scope to New Zealand and/or Papua New Guinea as well as Australia.

3. Outcomes

- a. Explain the potential benefits of the research, especially how it will lead to policy developments or improve judicial administration.
- b. Outline how you plan to disseminate the research. This may include presentations, publication in journals, a research report to be published by the AIJA, or a book or monograph published elsewhere. Please be as specific as possible.
- c. Note whether an application for further funding from another source may be sought. This may include an Australian Research Council (ARC) Discovery or Linkage Project, or an Australian Institute of Criminology (AIC) application.

4. Method and budget

- a. Summary of proposed methodology.
- b. Timeline, including likely duration, stages, and key deliverables.
- c. Specific costing for the proposal, including the amount of financial support requested, explaining how that sum is calculated.*
- d. The extent of in-kind support requested.
- e. Whether any support could be sought from other organisations (including your own organisation), which ones, and the feasibility of those options.
- f. Whether ethics approval is needed, and how long it would take to receive.

5. The AIJA

- a. Why the project seeks support from the AIJA

6. Researchers

- a. One paragraph biography for the lead researcher and other persons proposed to be engaged on the research
- b. Why is this team the best available to do this project? An explanation of how the research team's reputation, networks, and position will allow them to achieve this project.

**Please refer to the section on 'What can AIJA funding be used for?' in the AIJA Guide to Applying for Research Support*